



Access Student Demographics:

To Access Student Demographics, click on the Student Demographics Desktop Icon

Or Access this Application From EzStart Button:

- Move mouse up to Lumen WeBSIS
- Mouse over to Student Enrollment (WeBSAS)
- Mouse over to Student Demographics menu option

The screenshot displays a desktop environment with a red-themed EzStart menu. The menu is open, showing a list of application categories and options. The 'Student Demographics' option is highlighted in blue. The desktop background is dark red with various application icons. A Mozilla Firefox browser window is open at the top, showing the URL <http://setup1.lumensoftware.com/uplinkos/lumen.php>. The system tray at the bottom shows the time as 1:12 AM on Thursday, 3/22/2007. The taskbar includes the Start button and several open applications: Buddy List, AdminDemo - Microso..., Document5 - Microsof..., Document6 - Microsof..., The GIMP, and Lumen Car Red - Mozi...

Response: Student Demographics (Admin Access) – Student Demographics

Re-Enrollment Continued:

- Select the student you wish to activate, then select the “Re-Enroll” button (top, right)
This will bring up the Re-Enrollment screen for specified student.
- Complete the data, then click Re-Enroll button to activate this student record

The screenshot displays the 'Student Demographics (Admin Access) - Student Demographics' application window. The main window title is 'Student Demographics (Admin Access) - Student Demographics'. The sub-window title is 'Student Demographics (Clear Filter) Re-Enroll Student'. The sub-window title bar also shows '0.04'. The sub-window title is 'Re-Enrollment of Agnew, Vanessa 0.001'. The sub-window contains the following information:

Previous Enrollment Information

Enroll Date	Withdrawal Date	Withdrawal Code
08-26-1994	10-30-2006	MK12

Enroll using the previous courses the student was enrolled in this school year? Yes No

Enrollment date of the students new courses 03-23-2007 [Null] [Today] [xxxx] (mm-dd-yyyy)

Buttons: Close, Re-enroll

Search: [Search]

Add New

Student History

Total: 191

#	Lumen ID	Last Name
1	18965	Abbott
2	19317	Agnew
3	19642	Alsup
4	18667	Barnett
5	19801	Barnett
6	19267	Barnett
7	20424	Beck
8	18584	Beckett
9	18902	Bishop
10	18876	Blair
11	20187	Bonja
12	19622	Bradley
13	19363	Bryant
14		

Bottom of the window shows the Windows taskbar with the start button and several open applications: Buddy List, StudDemo [Compatibl..., AdminDemo - Microso..., Zimbra: Inbox - Mozil..., Lumen Car Red - Mozil...

Add /Edit an Existing Student Record

- From the Student Demographics, Main Screen, you can:
 - Create a new student Record by clicking on the “Add New” button
 - This will bring up the Add/Edit Student Demographic display for specified student

The screenshot displays the 'Add/Edit Student' interface in a web browser. The window title is 'Student Demographics (Admin Access) - Student Demographics'. The interface is divided into several tabs: 'Student', 'General', 'Address', 'NCLB', 'Guardians', 'Student Groupings', 'Emergency', and 'Enrollment History'. The 'Student' tab is active, showing a form with the following fields:

- Student:** First Name: Christopher, Middle Name: (empty), Last Name: Aa222, Nickname: (empty), Student Image: imn_20480.jpg (displaying 'SORRY. TEST')
- General:** Student Status: Active, Child Count: Yes, Date of Birth: 12-07-1994, Gender: Female, Race/Ethnicity: 05/White, External ID Number: (empty), Student ID Number (Ext12): (empty), Federal ID Number: 491068255, State ID Number: 8559162321, Medicaid Number: (empty), Homeroom Instructor: ADAMS, CHARLINE
- Guardians:** Total: 2, 0.148. Table with columns: First Name, Last Name, and a checkbox. Records: 1. Selina, Aa222; 2. Tom, Aa222.

- Complete (or modify) all necessary fields (marked with red asterisk*) under each the following folders (Student, General, Address, NCLB, Guardians, Student Groupings, Emergency, Enrollment History).

View of General Tab

Student Demographics (Admin Access) - Student Demographics

Add/Edit Student 0.003

Student | **General** | Address | NCLB

Enrollment Date: 10-04-2006 [Today] [xxx] (mm-dd-yyyy)

Grade Level: EC

Anticipated Graduation School Year: 2014-2015

Sp Ed Student: No Yes

504 Student: No Yes

Gifted Program: No Yes

Title I: No Yes

Migrant: No Yes

Career Education: No Yes

Primary Language or Comm. Mode(s): 0400 - English

Language Used at Home: 0400 - English

Language of Parent: 0400 - English

Withdrawal Date: []-[]-[] [Null] [Today] [xxx] (mm-dd-yyyy)

Withdrawal Code: None Selected

Lunch Status: 3

[To List] [Save & Edit] [Save & Add]

Guardians 0.148

Total: 2 [Delete] [Add New]

#	First Name	Last Name
1	Selina	Aa222
2	Tom	Aa222

<< [v] >> 1 of 1 Recs: 25

View of Address Tab:

Student Demographics (Admin Access) - Student Demographics

Add/Edit Student 0.003

Student | General | **Address** | NCLB

Home Phone: (816) 223-5422

Mobile Phone: []-[]-[]

Address 1: 10920 N Ambassador Drive

Address 2: []-[]-[]

City: Kansas City

State: MO

Zip Code: 64153

[To List] [Save & Edit] [Save & Add]

Guardians 0.148

Total: 2 [Delete] [Add New]

#	First Name	Last Name
1	Selina	Aa222
2	Tom	Aa222

<< [v] >> 1 of 1 Recs: 25

View of NCLB (No Child Left Behind) Tab

Student Demographics (Admin Access) - Student Demographics

File View Search Clear Refresh Menu

Add/Edit Student 0.003

Student General Address **NCLB**

ELL Information

Country of Origin: [Text Box]

Immigrant: No Yes

Year Entered the United States: [Text Box]

Date first enrolled in U.S. Schools: [mm-dd-yyyy] [Null] [Today] [Now]

Number of Months in USA: [Text Box]

ELL Monitoring: No Yes

ELL (Receiving Services): No Yes

ELL Title III: No Yes

ELL Primary Language Spoken: 0400 - English [Text Box]

Update Information

Last User: dipock

Last Update: 02-21-2007 08:23:33am

To List Save & Edit Save & Add

Guardians 0.148

Total: 2 [Delete] [Add New]

#	First Name	Last Name	
1	Selina	Aa222	<input type="checkbox"/>
2	Tom	Aa222	<input type="checkbox"/>

<< >> 1 of 1 Recs: 25

Guardian, Student Groupings, Emergency, and Enrollment History (located on right side of screen)

Student Demographics (Admin Access) - Student Demographics

File View Search Clear Refresh Menu

Add/Edit Student 0.003

Student General Address **NCLB**

First Name: Christopher

Middle Name: [Text Box]

Last Name: Aa222

Nickname: [Text Box]

Student Image: Imn_20480.jpg

Student Status: Active

Child Count: No Yes

Date of Birth: 12-07-1994 [Today] [Now] (mm-dd-yyyy)

Gender: Female

Race/Ethnicity: 05/White

External ID Number: [Text Box]

Student ID Number (Ext2): [Text Box]

Federal ID Number: 491068255

State ID Number: 8559162321

Medicaid Number: [Text Box]

Homeroom Instructor: ADAMS, CHARLINE

Guardians 0.058

Cancel Import Std info Save & Finish Save & Add

General Information

First Name: [Text Box]

Last Name: Aa222

Type: Parent

Decision Maker: Yes

Language Used at Home: English

Contact Information

Address 1: 10920 N Ambassador Drive

Address 2: [Text Box]

City: Kansas City

State: MO

Zip Code: 64153

Home Phone: (816) 223-5422

Mobile Phone: [Text Box]

Work Phone: [Text Box]

Work Phone Ext: [Text Box]

Work Name: [Text Box]

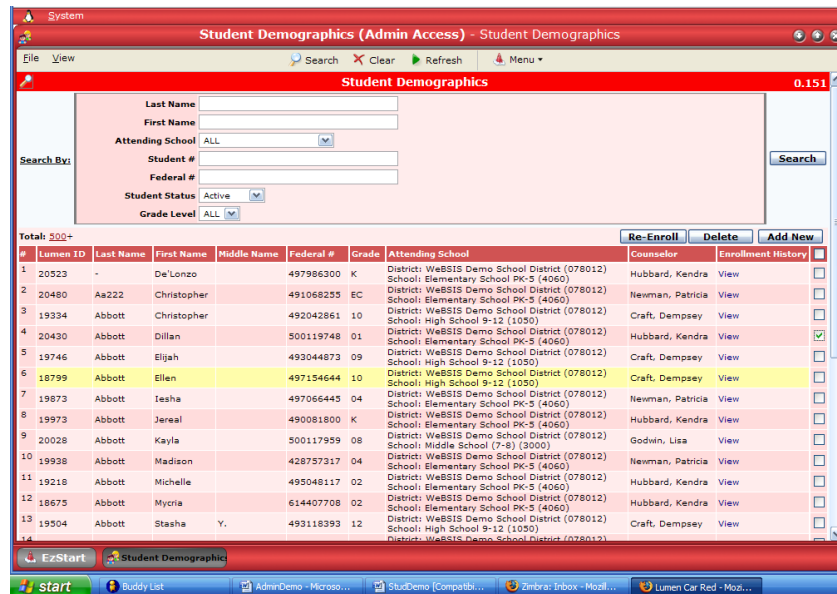
Email Address: [Text Box]

- Use the middle scroll bar to access additional fields at the bottom of the display.
- To store the data, use the scroll bar to move down and click on the “Save & Edit or “Save & Add” button.

- From the Student Demographics, Main Screen, you can:

To Delete an Existing Record

- Place a check mark next to the record you wish to remove
- Select the "Delete" button



- A system prompt will ask if you really want to delete the selected student record, click on "OK" or "Cancel"

